

Leitfaden zur Erstellung von Zeilennummerierungen

1. Text scannen (oder vorhandenen Text öffnen).

It·was·almost·December,·and·Jonas·was·beginning·to·be·
frightened.·No.·Wrong·word,·Jonas·thought.·Frightened·meant·
that·deep,·sickening·feeling·of·something·terrible·about·to·
happen.·Frightened·was·the·way·he·had·felt·a·year·ago·when·an·
unidentified·aircraft·had·overflown·the·community·twice.·He·
had·seen·it·both·times.·Squinting·toward·the·sky,·he·had·seen·
the·sleek·jet,·almost·a·blur·at·its·high·speed,·go·past,·and·a·
second·later·heard·the·blast·of·sound·that·followed.·Then·one·
more·time,·a·moment·later,·from·the·opposite·direction,·the·
same·plane.¶

2. Text gemäß der Vorlage mit Absatzmarken (hartes Return) versehen.

(Bei echten Absätzen: zwei Absatzmarken.)

It·was·almost·December,·and·Jonas·was·beginning·to·be·frightened.¶
No.·Wrong·word,·Jonas·thought.·Frightened·meant·that·deep,¶
sickening·feeling·of·something·terrible·about·to·happen.·Frightened¶
was·the·way·he·had·felt·a·year·ago·when·an·unidentified·aircraft·had¶
overflown·the·community·twice.·He·had·seen·it·both·times.·Squinting¶
toward·the·sky,·he·had·seen·the·sleek·jet,·almost·a·blur·at·its·high¶
speed,·go·past,·and·a·second·later·heard·the·blast·of·sound·that¶
followed.·Then·one·more·time,·a·moment·later,·from·the·opposite¶
direction,·the·same·plane.¶¶

3. Text mit Formatvorlage "Liste" versehen.



It was almost December, and Jonas was beginning to be frightened. ¶
No. Wrong word, Jonas thought. Frightened meant that deep, ¶
sickening feeling of something terrible about to happen. Frightened ¶
was the way he had felt a year ago when an unidentified aircraft had ¶
overflowed the community twice. He had seen it both times. Squinting ¶
toward the sky, he had seen the sleek jet, almost a blur at its high ¶
speed, go past, and a second later heard the blast of sound that ¶
followed. Then one more time, a moment later, from the opposite ¶

4. Vor jede Zeile die entsprechende Zeilennummer + Tab schreiben.

1 → It was almost December, and Jonas was
2 → No. Wrong word, Jonas thought. Frighte
3 → sickening feeling of something terrible a
4 → was the way he had felt a year ago whe
5 → overflowed the community twice. He had
6 → toward the sky, he had seen the sleek je
7 → speed, go past, and a second later hear
8 → followed. Then one more time, a momer
9 → direction, the same plane. ¶

5. Absatzformatierung des Formats "Liste" sollte wie folgt aussehen (bei bis zu zweistelligen Nummerierungen):

